

Please fill this form out two terms in advance of your final term to assure timely evaluation.

No diplomas or certificates will be awarded until all college accounts are paid in full.

The name printed on your diploma will be generated from our computer system. It is your responsibility to make sure we have your name correct.

Student Records Use Only:

Entered in computer: _____
 Diploma ordered: _____
 Degree conferred: _____
 Diploma mailed: _____
 Program: _____ Card: _____
 Attended Graduation

Name _____ Phone # _____ Student ID# _____

*The address on record for you with the TVCC Student Service Center will be used as the mailing address for your diploma. It is your responsibility to make sure we have your correct address.
 To update your address go to mytvcc.cc and sign into your account.*

I am petitioning for the following degree: (one request per petition)

1 Year Certificate Major code: _____ Major Title: _____

Expected year and term of completion: Year _____ Term _____

I plan to graduate under the following TVCC Catalog: Current Other _____

I plan to participate in the June graduation ceremony: Yes No

I am a paid member of Phi Theta Kappa National Honor Society: Yes No
 (A copy of your membership card **must** be attached)

Prior term classes:

Final term classes:

Year	Term	Class	Credits
Term Total:			

Year	Term	Class	Credits
Term Total:			

Adjustments to courses after the evaluation of this petition could negatively effect the completion of your degree. Please check with our evaluator before making any changes.

List the institutions that have credits applicable to your program. It is **your** responsibility to have all Official Transcripts on file in Student Records **before** you petition.

Evaluator Use Only:

This student has completed all degree requirements.

Signed _____ Date _____

Please allow three (3) months to receive your diploma as diplomas will be ordered after degree is conferred.

Student Signature _____ Date _____

3040 Applied Accounting
3055 Computer Information System
3064 Juvenile Corrections (Burns)
3065 Corrections
3120 Nursing (LPN)
3121 Emergency Medical Technician
3130 Welding Technology
3151 Early Childhood Education
3181 Environmental Science Tech
3195 Office Specialist
3200 AG Business Technician
3410 Natural Resources, Forestry
3420 Natural Resources, Range Management
3430 Natural Resources, Noxious Weeds
3440 Natural Resources, Wildland Fire